

GUIDE : SHIPMENT READINESS CHECKLIST



PALLETS

Use the list below to ensure that your pallets is ready



☒ Labeling

Ensure that your box is clearly labeled and that there is no other conflicting labels on the pallet. Affix new label to the side of the pallet ensuring that the barcode is flat and readable.



☒ Packing

Goods with irregular shapes should not run past the outer dimensions of the pallets. Goods should be properly secured to the pallet with strapping or plastic wrapping.



☒ Quality

Ensure that pallets is of a decent quality, as low quality pallets can break and cause damage to your product and other products in transit.

☒ Loading

It is important to have proper loading equipment onsite for when the pallet(s) is collected and delivered. This includes forklifts and people to assist with the loading and off-loading.

